



LAUNCH CONFERENCE

Aula Ghent University, Voldersstraat 9

12 – 13 December 2018

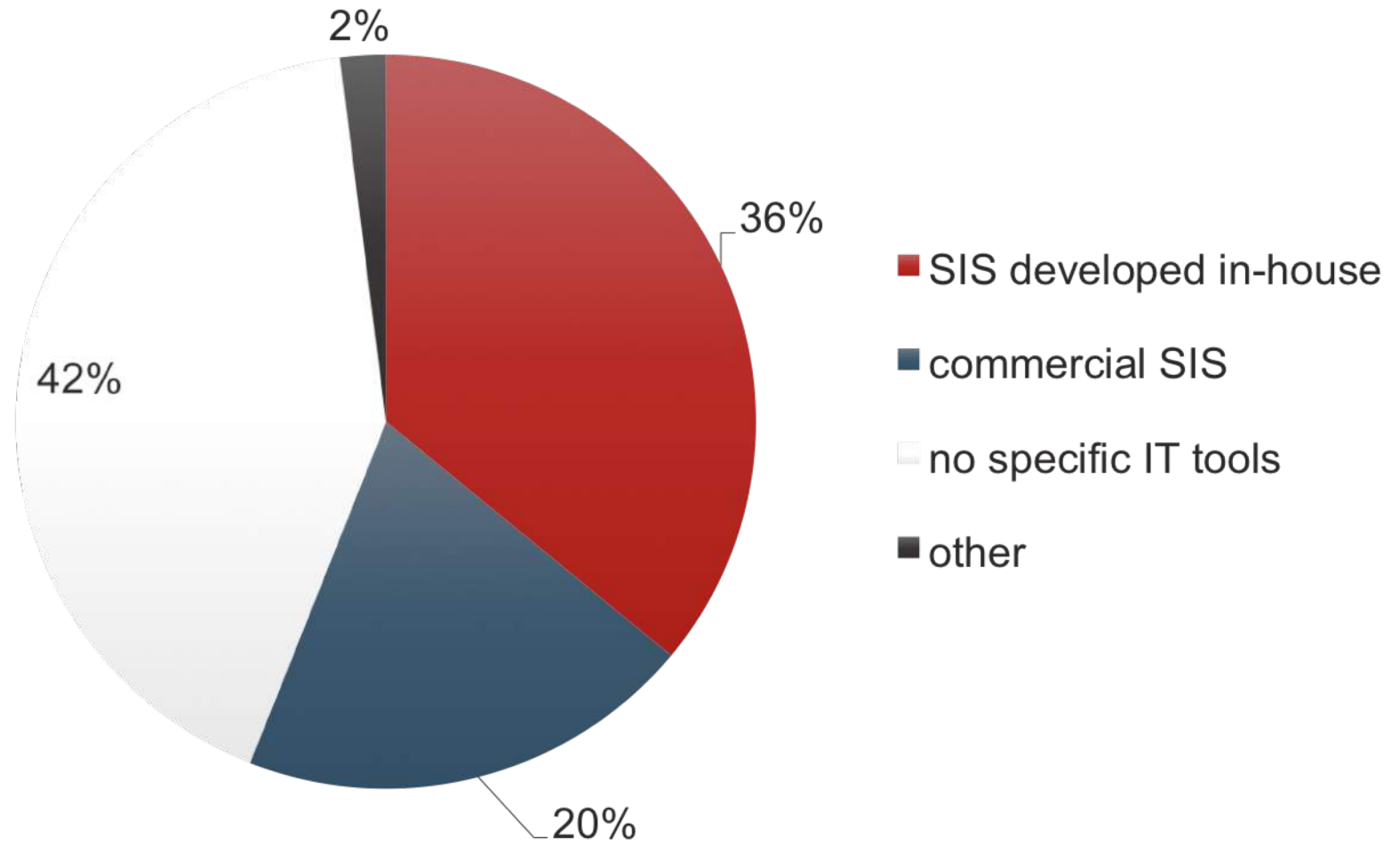
The EWP Dashboard and the EWP competence centre

Jorge Santos
Daiga Kuzmane
Stefan Jahnke

Agenda

- EWP – the big picture
- Erasmus Network
- Erasmus Dashboard
- EWP competence centre





Mapping of IT infrastructure among ECHE holders

 erasmus
without paper 2.0 =

 erasmus
network +

 erasmus
dashboard

Connecting to EWP

A flexible approach

EWP Dashboard
Free and universal

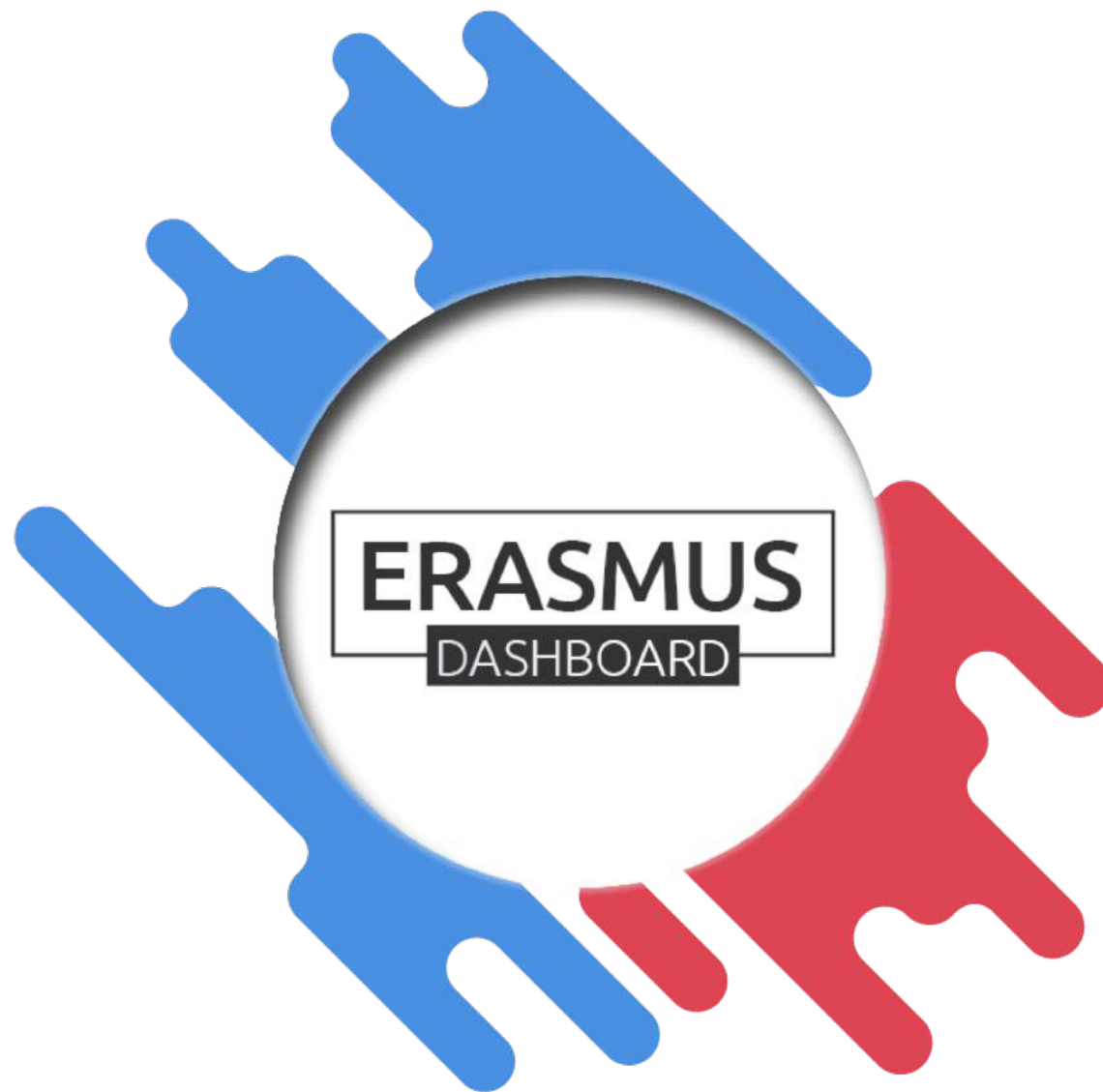


EWP Network
Optional upgrade of
own IT tools

No university left behind!



erasmus-
dashboard.eu





Live Demo

Erasmus Dashboard

Erasmus Dashboard is a tool designed to support HEIs with the administration of mobility. It allows you to manage incoming and outgoing students, sign and review their Online Learning Agreements as well as communicate with students and partner institutions. Less paper. Less time wasted. And this is just the beginning!

*To get login credentials, please register and wait for account validation notification from the European University Foundation

Login

Registration

E+

Less paper. Less time wasted.

learning-agreement.eu



dashboard@uni-foundation.eu
FAQs

Accounts and Access

E+ Dashboard β My University > Accounts And Access

My University

- General info
- Accounts and Access**

Outgoing students

- Student List
- Upload
- App step by step

Incoming students

- Student List
- App step by step

Support

- FAQs
- Tutorials
- Documentation
- Forum

Other

Multouser access

Role name Select multiple permissions

Role name	Permissions		
Administrator	Creating accounts Uploading students Editing step by step	Remove	Edit
Course Director	Editing general info Creating accounts Managing students Editing step by step Uploading students	Remove	Edit

Account management ?

Name Email Phone number Select role

Name	Email	Phone nr	Role	Action
John Doe	ola2+test@uni-foundation.eu	12345678	Course Director	Remove Edit

Accounts and Access: Creating Multiuser System



One main institutional account and opportunity to replicate the internal structures.



Autonomy to allocate permissions to the colleagues – according to their roles - as many and as specific as needed.



Chance to add and remove colleagues, edit their permissions upon which they are notified.

Student upload/nomination in the Erasmus Dashboard

E+ Dashboard β Outgoing Students > Upload

My University

- General info
- Accounts and Access

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Other

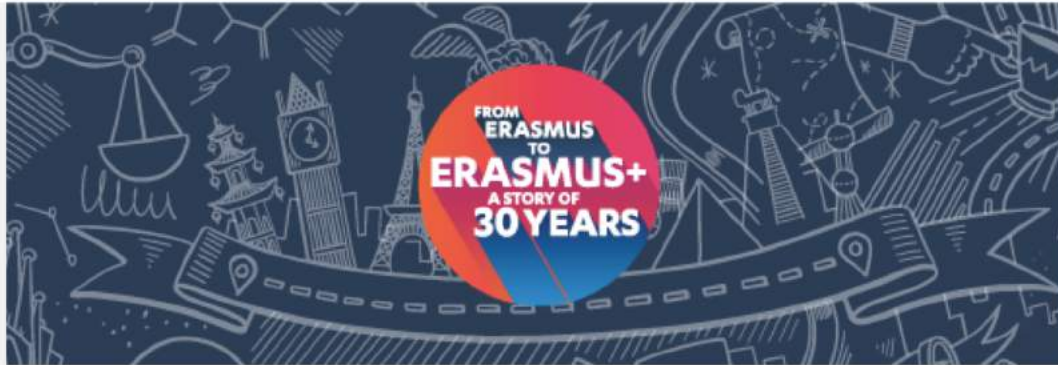
- My settings
- Logout

Student upload (copy from e.g. MS Excel file. [More info](#))

Select	Nr	First name*	Last name*	Email*	Start of mobility*	End of mobility*	Host f.
<input type="checkbox"/>	1	<input type="text" value="First name"/>	<input type="text" value="Last name"/>	<input type="text" value="test1@eu.eu"/>	<input type="text" value="02-2018"/>	<input type="text" value="06-2018"/>	<input type="text" value="Faculty"/>
<input type="checkbox"/>	2	<input type="text" value="First name"/>	<input type="text" value="Last name"/>	<input type="text" value="test2@eu.eu"/>	<input type="text" value="03-2018"/>	<input type="text" value="07-2018"/>	<input type="text" value="Faculty"/>
<input type="checkbox"/>	3	<input type="text" value="First name"/>	<input type="text" value="Last name"/>	<input type="text" value="test3@eu.eu"/>	<input type="text" value="01-2018"/>	<input type="text" value="06-2018"/>	<input type="text" value="Faculty"/>
<input type="checkbox"/>	4	<input type="text" value="First name"/>	<input type="text" value="Last name"/>	<input type="text" value="test4@eu.eu"/>	<input type="text" value="02-2018"/>	<input type="text" value="06-2018"/>	<input type="text" value="Faculty"/>
<input type="checkbox"/>	5	<input type="text" value="First name"/>	<input type="text" value="Last name"/>	<input type="text" value="test5@eu.eu"/>	<input type="text" value="02-2018"/>	<input type="text" value="06-2018"/>	<input type="text" value="Faculty"/>

support@erasmusapp.eu

to me ▾



Dear Nominated Student,

Your institution added you as an Erasmus+ mobile student on Online Learning Agreement platform. A pre-filled Learning Agreement has been prepared for you there and the platform will allow you to finalise the document and collect all the necessary signatures online.

You only have to setup your password to finish the registration.

[FINISH REGISTRATION](#)

Your Erasmus+ Profile allows you to access multiple platforms with the same login data. Check out the Erasmus+ App and get all the information on your mobile device!

[ANDROID](#)

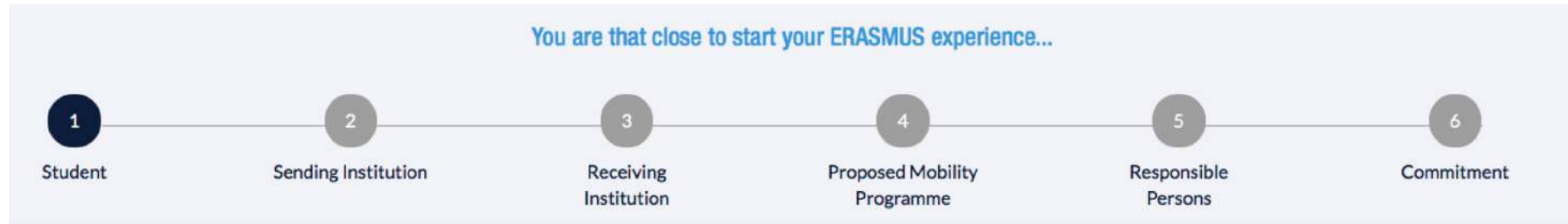
[iOS](#)

Nominated students receive a notification email to finish filling in their Learning Agreements on OLA for students platform

Online Learning
Agreement for
students
[www.learning-
agreement.eu](http://www.learning-agreement.eu)



Students fill in the missing data..



Student Information

Nationality*

Nationality: country to which the person belongs administratively and that issues the ID card and/or passport.

Date of birth*

Sex*

 Male Female

Student ID number

At student's home/sending institution

Phone Number

Numbers, spaces and '+' symbol are accepted

Study cycle*

Academic Year*

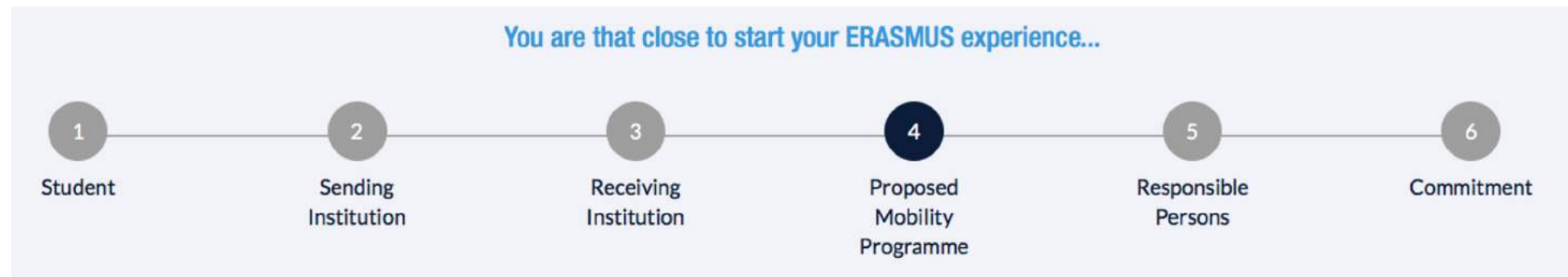
Field of education*

The ISCED-F 2013 search tool available at http://ec.europa.eu/education/tools/sced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

SAVE

NEXT STEP >

and indicate the courses...



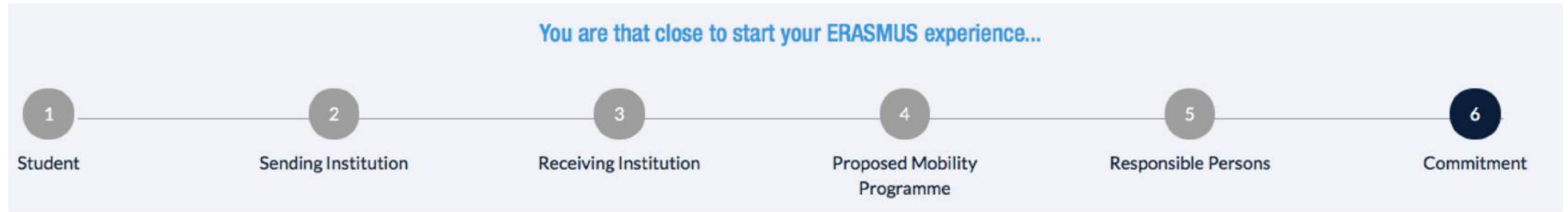
▼ **TABLE A: STUDY PROGRAMME AT THE RECEIVING INSTITUTION** + ADD SUBJECT

COMPONENT CODE	COMPONENT TITLE	SEMESTER	ECTS		
123456	Extension of Linear Models	First semester (Winter/Autumn)	8	<input type="button" value="edit"/>	<input type="button" value="delete"/>
654321	Time Series Analysis	First semester (Winter/Autumn)	7	<input type="button" value="edit"/>	<input type="button" value="delete"/>
9876543	Statistics of high-dimensional and complex data	First semester (Winter/Autumn)	9	<input type="button" value="edit"/>	<input type="button" value="delete"/>
3456789	Introduction to Financial Mathematics	First semester (Winter/Autumn)	8	<input type="button" value="edit"/>	<input type="button" value="delete"/>
4567890	Biostatistics	First semester (Winter/Autumn)	5	<input type="button" value="edit"/>	<input type="button" value="delete"/>
			Total: 37		

Link to course catalogue

Web link to the course catalogue at the receiving institution describing the learning outcomes.

and sign the OLA when it is finalised



Commitment of the three parties

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

Before signing - ask your institution coordinator if they accept touchscreen scanned signatures!

SIGN ONLINE



STUDENT'S SIGNATURE

Date: 2018-02-27 17:49:44

< PREVIOUS

SEND TO SENDING INST. COORDINATOR

Erasmus Dashboard

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Registration

E+

Less paper. Less time wasted.

learning-agreement.eu



dashboard@uni-foundation.eu
FAQs

Features offered to manage mobilities/Learning Agreements

E+ Dashboard β **Outgoing Students > Student List**

My University
General info
Accounts and Access

Outgoing students
Student List
Upload
App step by step

Incoming students
Student List
App step by step

Support
FAQs
Tutorials
Documentation
Forum

Other
My settings
Logout

Filters [Clear all](#)

LA signed by
Student (5)

Country
All

Institution
Select a country first

Start Mobility
Select date

End Mobility
Select date

Columns [Select all](#)

First name
Last name
Email
Start mobility
End mobility
Nationality
Phone
Gender
Language name
Language level

Select	Nr	First name	Last name	Start mobility	End mobility
<input type="checkbox"/>	1	First name	Last name	Jun 2018	Dec 2018
<input type="checkbox"/>	2	First name	Last name	May 2018	Nov 2018
<input checked="" type="checkbox"/>	3	First name	Last name	Jun 2018	Dec 2018
<input checked="" type="checkbox"/>	4	First name	Last name	May 2018	Nov 2018
<input checked="" type="checkbox"/>	5	First name	Last name	Jun 2018	Nov 2018

[Send mail](#) [Sign OLA](#) [Download OLA](#) [Decline OLA](#)

Student List

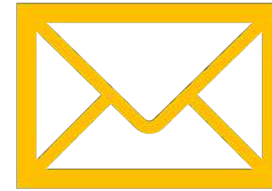


Managing information

Filters

Search engine

Sorting of the list



Functionalities for finalizing the Online Learning Agreements

sign OLA

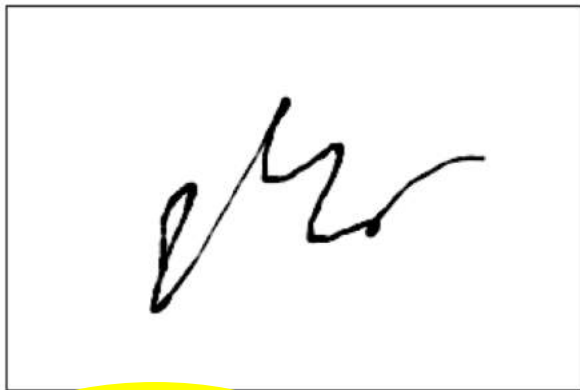
decline and comment on OLA

send emails (use templates and send it as push-notifications to the App)

download OLAs

Not found	Human Resources Management	8	First semester (Winter/Autumn)	Not found	Environmental Economics	8	First semester (Winter/Autumn)
Not found	Seminar in Macroeconomics	4	First semester (Winter/Autumn)	Not found	Behavioral Economics and Policy	8	First semester (Winter/Autumn)
		<i>Total ECTS credits</i>	28			<i>Total ECTS credits</i>	34

Sign OLA



[Confirm](#) [Clear](#)

Commitment

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).
The receiving institution confirms that the educational components listed

Decline OLA

Fill in reason of declining*

We want to draw your attention that by declining OLA, all the signatures will be removed and student(s) will be able to edit the Online Learning Agreement to introduce your proposed changes. Your comments will be emailed to the student(s).

[Confirm declining](#)

Download documents

[Download OLA](#)

Send default email

Default emails can be made [here](#)

Welcome to the

University of XYZ [Show more](#)

Deadline Learning

Agreement [Show more](#)

Also send push notification [?](#)

[Send mail](#)

Send new email

Deadline OLA

We kindly remind you that you need to submit your online learning agreement using www.learning-agreement.eu by the 15th of March 2018.

Also send push notification [?](#)

[Send mail](#)

HEIs can send emails along with push-notifications

Step-by-step in Erasmus Dashboard

E+ Dashboard β **Outgoing Students > App Step By Step**

My University

- General info
- Accounts and Access

Outgoing students

- Student List
- Upload
- App step by step**

Incoming students

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Support

- FAQs
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- Forum

Other

- My settings

Plan ahead

Information sessions

Information sessions

- Contact your international Office
- Check the deadlines
- Find your local Erasmus+ organisation
- Contact your Erasmus+ Coordinator

Apply

- Apply to study abroad
- Get nominated
- Apply to the host institution
- Get accepted
- Get your Learning Agreement signed
- Get your Grant Agreement signed

Before you go

- Read the Erasmus+ Student Charter
- Test your language level
- European Health Insurance Card
- Visa and Residence Permit
- Look for accommodation

Information sessions

Full title	Description	Contact email	Custom description
Check if your institution holds information sessions for students who are interested in studying abroad	Higher Education Institutions (HEIs) usually organise information sessions for students who want to spend time abroad, where they explain available opportunities for mobility. Look for relevant announcements and attend the sessions for a sneak-peak of existing opportunities. There, you can also meet other interested students or those who have returned from mobility periods and want to share their experiences with you.	contact@eu.eu	Study Abroad - Erasmus info r

Deadline

12-02-2018	Informal gathering with other mobile stud
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Your peers who went abroad for studies or traineeship in the previous semester will share their experiences and will answer your questions. Join us in Seminar Room 2 at 6pm.

[Add](#)

Are you interested in spending a semester abroad? Do you want to know more about the application process and the partner universities of the University of XYZ?? Join our meeting where all your questions will be answered by our international office and

Step-by-step
let's you
customize the
information
each students
sees in the
Erasmus+
App.



Generic description on each
milestone

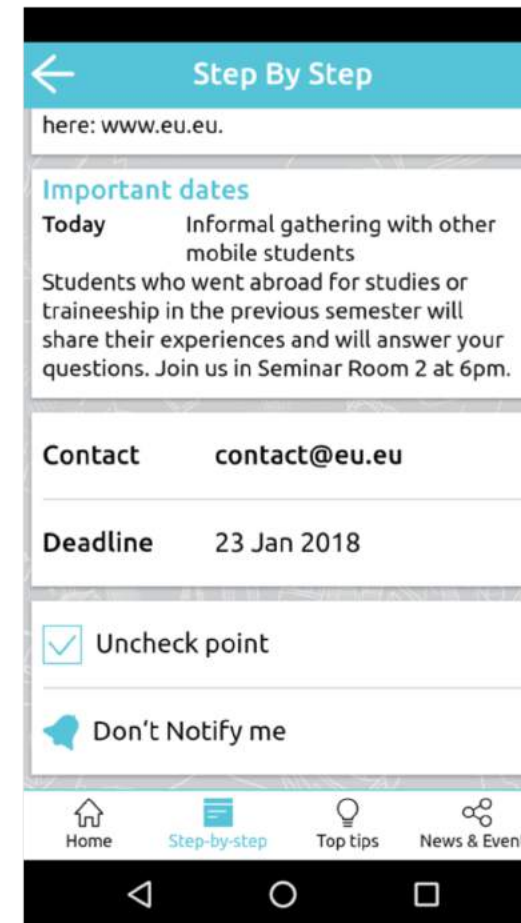
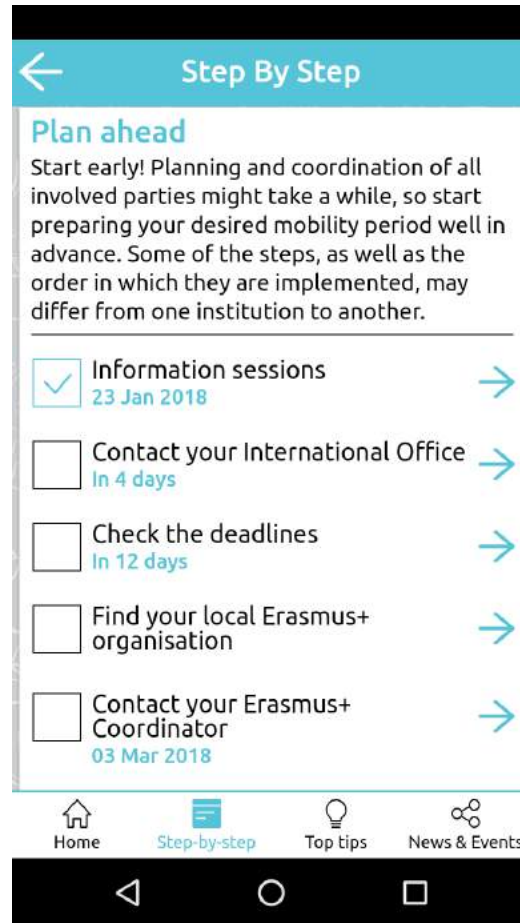


Generic deadline as well as generic
contact email for the specific step



Important dates/events
accompanying the milestones that
can be sent to students as push-
notifications

Step-by-step Checklists in the Erasmus+ App



Main features of the Erasmus+ App



Important deadlines
and list of milestones
from home and host
HEI



Top-tips from peers
giving useful advices
and a chance to
contribute



News and events
from ESN enabling to
have rich cultural life
in the locations



Connection to OLA
and chance to easily
finalise the
administrative
paperwork



Access to OLS to
learn the language



Erasmus+ programme
info from the EC to
encourage informed
participation in other
initiatives

What's next?

Inter-institutional
Agreement Manager
and Erasmus Virtual
Assistant





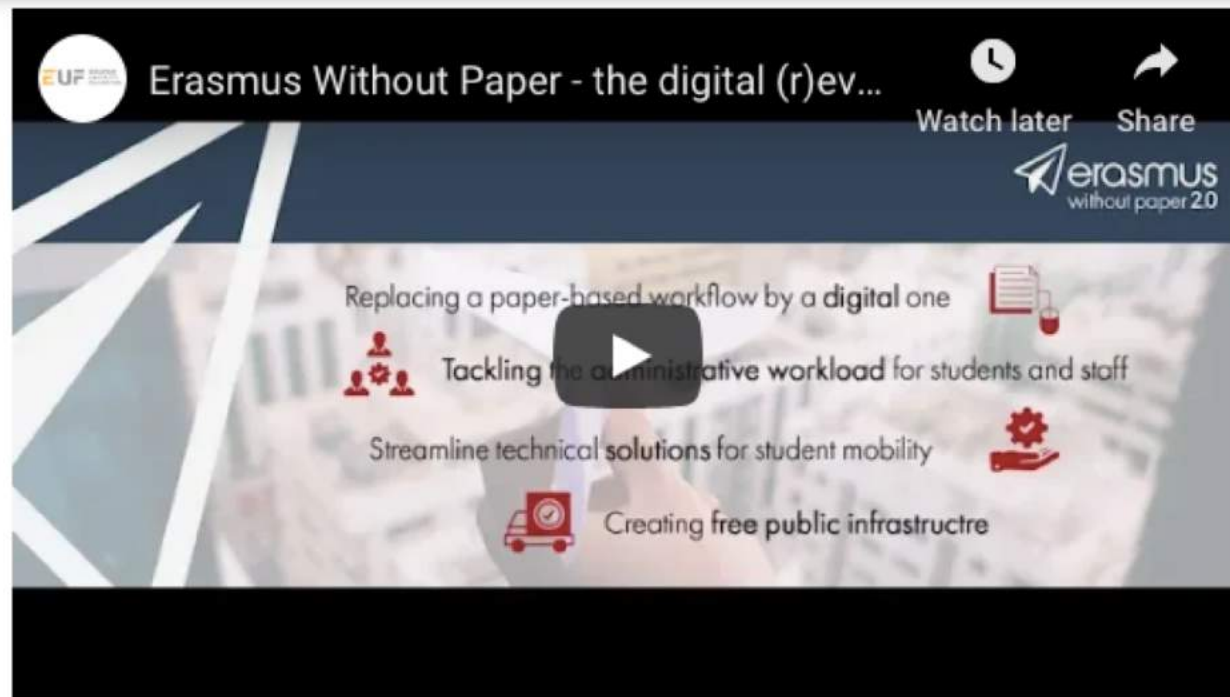
Join the pilot
phase

dashboard@uni-foundation.eu



Erasmus Without Paper

Competence Centre



Welcome to the Competence Centre for Erasmus Without Paper

Here you will find useful resources, tutorial videos, presentations and other tools and material to support you with the transition from a paper based work flow to manage your Erasmus mobilities to a completely digital workflow.

We compiled resource according to who you are. Find in the following all relevant material.

NOTE: The Competence Centre is still under development. More resources will be added over the course of 2019.

Erasmus mobility coordinators	Higher Education Institution leadership	IT teams & 3rd party mobility software providers
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What tool is your university using to manage Erasmus+ mobilities?

No Tool

Erasmus Dashboard

3rd party
mobility
software
provider

A number of providers
are implementing EWP
for you

In-house
built
mobility
software

Connect to the EWP
Network

Tools & Support material to support the digital transition



Instructional videos



Tutorials



FAQs



Infographics



Technical documentation



Support documents

E.g. Policy background

Future - Tools
& Support
material to
support the
digital
transition



Advanced Wiki e.g.
Confluence

- WYSIWYG editors
- Multi-user
- Social Networking functionality
- Integrative Media solution

Building competences on-site



Material for in-person **trainings** made available to the community



Cooperation with **National Agencies** e.g. set-up of digital experts within the group of NAs